**Founded 1898**

##### CONSTITUTION

(AMENDED APRIL 2022)

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1. **CLUB NAME**

1.1 The title of the club shall be:

# OLDHAM AND ROYTON HARRIERS AND ATHLETIC CLUB

Herein after called ‘the club’.

**2 CLUB COLOURS**

2.1 The colours of the club shall be a red and white vest, with the official club logo printed on the front.

2.2 All club members representing the club at every competitive meeting shall wear club colours.

**3. OBJECTIVES**

3.1 To encourage the practice and development of amateur athletics in Oldham and promote participation in the same.

3.2 To develop and maintain a spirit of good fellowship amongst the membership.

3.3 To provide coaching for the membership and to organise regular competition.

3.4 To organise teams to represent the club in Championships, Leagues and in

such other competitions as the management committee shall decide.

3.5 To hold an annual gathering in the form of an Annual General Meeting, and

undertake other social activities as may be decided by an appointed committee.

**4. MEMBERSHIP**

**IMPORTANT: IT IS THE EXPECTATION OF THE CLUB THAT ALL MEMBERS WILL**

**REPRESENT THE CLUB IN LEAGUE AND CHAMPIONSHIP COMPETITIONS WHEN**

**REQUESTED TO DO SO.**

4.1The club shall consist of amateurs, according to the UK Athletics definition of

amateurs.

4.2 There shall be a minimum age of 10 years (11 years old in the year of competition)

4.3 Each applicant for membership shall complete the official application form. The

management committee shall approve all applications.

4.4 A parent or legal guardian shall countersign applications from junior members under

the age of 16 years.

4.5 Membership will be open to all with the following restriction - Second claim membership where the first claim club is based within a radius of 20 miles unless the applicants club cannot provide the necessary competition.

4.6 TRIAL MEMBERSHIP Try Before You Buy’ – £5.00 Valid for 30 days from first session. Oldham & Royton HAC operates a ‘try before you buy’ scheme called, Trial

Membership. The athlete pays a £5 fee for a 30-day trial period before deciding

whether to commit to joining the club as a full member. If the athlete upgrades

to full membership at the end of the 30-day trial, the subscriptions due are

calculated pro rata of the annual fee. Please note a waiting list is in operation for

many junior age-groups

**5. SUBSCRIPTIONS**

5.1 Subscription fees shall be agreed at the Annual General Meeting and will become due on the 1st January each year.

5.2 Fees will be levied according to the following categories:

**JUNIOR** Under 20 years

**SENIOR** 20 years and over

**FAMILY** Shall include one or both parents/legal guardians and all dependent children under the age of 20years still living at home.

**Or**

Two senior members (i.e. aged 20 or over) living at the same address (i.e. no child is needed)

**STUDENTS** In full time education

**COACH/ VOLUNTEERING MEMBERSHIP**

5.3 Fees to be paid in full by the end of January of each year. Newcomers will pay a reduced fee (pro rata),

5.4 Subscriptions shall be paid before an athlete can compete for the club.

**6 NON PAYMENT OF SUBSCRIPTIONS**

6.1 The management committee shall have the power to expel any member whose

subscription is three months in arrears provided that one month’s notice, in writing, has been sent to such a member by email to the members last known email address informing them of the proposed action.

**7 FINANCE**

7.1 The financial year of the club shall commence on 6 April and run to the following

5 April.

7.2 The committee shall cause accounts to be kept of all monies received and expended by the club and annually shall present fully audited accounts to a general meeting.

7.3 All cheques issued in the name of the club shall require the signature of two

nominated/authorised persons. Normally these shall be any two from the Chairperson, Treasurer and Hon. Secretary.

7.4 The Club shall be non-profit making and any surplus income or gains shall be

reinvested in the Club. No surplus or assets will be distributed to members.

1. **RESIGNATIONS**

8.1 Any member wishing to resign shall do so in writing by email to the club email address or via the Change of Club option on the EA portal. The resignation shall then be considered by the Management Committee within one calendar month of receipt and

will be held effective from the date of tendering.

8.2 Resignations shall not be accepted if the member is financially indebted to the club, i.e. has not paid his/her subscription for the current year or holds assets belonging to the club. Acceptance shall be withheld until the debt has been discharged/assets returned.

1. **MANAGEMENT**

9.1 The management of the club shall be vested in a Management Committee, which shall consist of the President, Chairperson, Vice Chairperson, Hon. Secretary, Treasurer, Club Welfare Officers and Officers of the club together with a committee of general members, elected at the Annual General Meeting.

9.2 The President and Club Welfare Officers are honorary positions and are selected by the management committee and are not subject to election at the Annual General Meeting.

9.3 The committee shall meet as required with minimum quarterly meetings

9.4 The committee shall conduct the affairs of the club in a manner, which they consider

necessary to maintain the objectives of the club in accordance with the written

constitution and to ensure the continuation of the club.

9.5 A quorum of the committee shall be a minimum of 4 members.

9.6 All decisions shall be by a majority vote. In the event of a tie, the Chairperson shall have the casting vote.

9.7 The decisions of the committee shall be binding on all members.

9.8 The committee may consider and hear a major point of issue and by two thirds

majority of the meeting may propose an amendment to the constitution. The changes

shall be made only at an AGM/EGM.

9.9 The Management Committee shall have the power to co-opt extra members when

considered necessary.

9.10 All discipline/welfare/safeguarding issues will be dealt with by a stand alone committee namely the Welfare Committee. This committee will also consist of the Welfare Officers.

9.11 The Welfare Committee will only meet as and when necessary.

1. **DISCIPLINE / EXPULSION**

10.1 Any member suspected of misconduct, i.e., behaviour contrary to the constitution or

contrary to EA Policies and Procedures, will be given at least 14 days notice to attend the Welfare Committee meeting and comment thereon.

10.2 The Welfare Committee shall be a minimum of 3 members. All decisions made will be by a majority vote and the event of a tie, the Chairperson shall have the casting vote.

10.3 He/she may be cautioned once or expelled by a majority decision of the Welfare

Committee.

10.4 Any person expelled shall have the right of appeal to the Welfare Committee.

A meeting will be called at his/her request not later than two weeks from the date of expulsion. At the meeting the member can be accompanied by a representative or friend who may answer complaints made against the member and to cross examine any witness on behalf of the member.

10.5 In the interests of natural justice, the members of the appeals panel shall not have been party to the original decision to expel.

10.6 EA shall be informed of any expulsion within five working days.

**11 ANNUAL GENERAL MEETING**

11.1 The Annual General Meeting shall be held each year during the months of

November / December and the following business undertaken:

Receiving the annual report of the Chairperson

Receiving the audited statement of accounts and balance sheet.

Election of the Officers of the Club and the committee members for the ensuing year.

Consideration of any amendment to the constitution rules of which notice has been given to all members. The Chairperson or Hon. Secretary must receive any proposed change to a constitution rule by a member at least 21 days prior to the AGM in order that all members shall have sufficient notice of the proposal.

Any other business where at least 7 days notice has been received by the Hon. Secretary prior to the AGM.

11.2 At least 14 days notice shall be given to all members of the date, venue and agenda items for the AGM.

11.3 Each fully paid-up member shall have one vote.

**12 EXTRAORDINARY GENERAL MEETING**

12.1 An EGM shall be called by the Hon. Secretary or Chairperson within one calendar month of receipt of a requisition signed by at least 10 members stating the reason for the meeting.

12.2 At least 14 days notice shall be given to all members of the date, venue and agenda items for the EGM.

12.3 No other business shall be conducted at the EGM.

**13 AMENDMENTS TO THE CONSTITUTION**

13.1 No constitution rule may be altered, added to or deleted except at an AGM or EGM called for that purpose, then only by a two thirds majority of those present and voting.

**14 COACHING STRUCTURE**

14.1 Coaching of the membership shall be structured in line with the UK Athletics guidelines with each coach being qualified under their coach education scheme.

14.2 The coaches within the structure shall be under the guidance of a Coaching

Co-ordinator.

14.3 All athletic disciplines shall be under the guidance of a qualified coach.

14.4 The under 13's Group shall be a multi-event discipline.

Note: Athletes from the under 13's group shall move to the Under 15’s group in the September prior to the competition year they become Under 15's

14.5 The under 15's Group shall be a multi-event discipline.

Notes: Athletes from the under 15’s group, where agreed by the Coaches, have the option to move to an Event Group (e,g Speed/Endurance/Jumps/Throws) prior to the competition year they become Under 17’s.

14.6 Each of the remaining disciplines shall be open to all athletes aged 15+.

**15 ACTIVITIES**

The Club shall provide, as far as possible and qualified coaches permitting, a full range of athletic activities.

15.1 Track Events

(1) 75 m, 80 m, 100 m, 150 m, 200 m, 300 m, and 400 m sprints.

1. Sprint hurdles, 300 m and 400 m hurdles.
2. 800 m and 1500 m middle distance.
3. Steeplechase

(5) 3,000 m, 5,000 m and 10,000 m long distance.

15.2 Field Events

(1) Long jump, triple jump, high jump and pole vault.

(2) Javelin, shot putt, discus and hammer.

15.3 Off the Track

(1) Road racing up to the marathon distance.

(2) Cross-country racing

**16 EQUAL OPPORTUNITIES POLICY**

16.1 Athletics should be an enjoyable experience for all members regardless of age, race, role, religious beliefs, gender or ability. The club shall work to achieve a situation where individuals are able to enter the sport in a welcoming atmosphere.

16.2 The club shall also work to ensure that no discrimination takes place against any individual or group on any grounds.

16.3 The club relies on participants and volunteers to offer an enjoyable and successful activity. Therefore, everything in our power shall be done to recruit participants and volunteers from all sections of the community and encourage them to achieve a status equivalent to their abilities and ambitions.

**17 DISSOLUTION**

17.1 The management committee, by a two thirds majority at a quorum meeting, may decide to dissolve the club. They shall then call an EGM giving 4 weeks notice to all club members. If the motion is passed by a two thirds majority, the club is then dissolved. **Voting rights as at the AGM pertain.**

17.2 Alternatively, 20 ordinary paid up members may petition the Hon. Secretary in writing, to call an EGM, in which the condition outlined in 12.0 will apply with respect to calling the meeting and voting at it.

17.3 Upon dissolution, any funds remaining after all the debts have been discharged shall be donated to another C.A.S.C, a registered charity or the sports governing body to be used for the furtherance of amateur athletics.

**THIS AMENDED CONSTITUTION WAS ADOPTED AT THE E.G.M. HELD ON 6.4.2022**

**Signed:**

1. **Deborah Hall; Position - Chair**
2. **Pat Collier; Position – Secretary**